



# **GEDLING**

## **BOROUGH COUNCIL**

**CIVIC CENTRE, ARNOT HILL PARK, ARNOLD,  
NOTTINGHAM, NG5 6LU**

# **STATEMENT OF SELF EMPLOYED INCOME**

This form is to be used when a claimant has self employed income

**IT IS IMPORTANT THAT ALL QUESTIONS ARE ANSWERED IN FULL**

**1.**

Name:

Address:

**2. ABOUT YOUR BUSINESS**

a) Name and Address of Business:

b) Telephone Number:

c) Type of Business:

d) Date Business Commenced:

e) Average number of hours worked per week:

**3. COMPLETE THIS SECTION IF YOU DO NOT HAVE ANY PREPARED ACCOUNTS**

Specify exact period covered:

From:

To:

**Income**

Sales/Takings income	£
Enterprise Allowance	£
Closing Stock (plus)	£
Opening Stock (less)	£
= Gross Profit	£

***(Please turn over)***

## Expenditure

You must only include amounts that relate solely to the business.

Purchases	£
Gross wages - paid to employees only	£
Gross wages - to wife/husband/partner	£
Business rent/rates	£
Heating/lighting	£
Advertising/printing/stationery	£
Postage	£
Telephone (business use)	£
Motor expenses (business use)	£
Insurance (for business)	£
Bank charges	£
Interest payments on business loans (Confirm what the loan relates to)	£
Repair/replacement of business assets	£
Bad debts	£
Other (please specify)	£
Business entertainment (not an allowable expense for benefit purposes)	£
Depreciation (not an allowable expense for benefit purposes)	£

4. **Do you have your latest Schedule D tax assessment?** Yes No (please tick box)

If yes, please return a copy with this form.

5. **Do you contribute to a Personal Pension Scheme?** Yes No (please tick box)

If Yes, please state amount £ \_\_\_\_\_ and enclose proof of payments made.

### 6. Declaration

I declare that to the best of my knowledge the information given in this statement of my business financial affairs is a true and complete statement and I authorise the Council to make any necessary enquiries to verify this information.

**Warning** - To give false information may result in prosecution.

Signature of Applicant ..... Date .....