

Email: revenues@gedling.gov.uk
Web: www.gedling.gov.uk
Direct Line: 0115 901 3950
Contact Centre: 0115 901 3901
Our ref:
Your ref:
Date:

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SCHEDULE 1, LOCAL GOVERNMENT FINANCE ACT 1992

Dear

A person shall be disregarded for the purposes of discount on a particular day if on that day the person is:

- a) *Is under the age of 20; and*
- b) *Has within a relevant period ceased to undertake a qualifying course of education or a full time course of education.*

In relation to the above:

- (i) *"Relevant period" means the period after 30th April and before 1st November in any year;*
- (ii) *"Qualifying course of education" and "full time course of education" have the same meaning as in Part II of Sch.1 to the Council Tax (Discount Disregards) Order 1992; and as that in which the cessation takes place.*
- (iii) *The day in question must be within the same relevant period as that in which the cessation takes place.*

Please complete the application form overleaf and return it to the above address, if you require any further information, please contact Revenues & Welfare Support on the above direct line telephone number.

Yours sincerely



Duncan Adamson
Service Manager – Revenues & Welfare Support

Applicants Name:			
Address:			
Date Of Birth:			
Title Of Course:			
Name And Address Of Educational Establishment:			
Date Course Commenced:		Date Course Ceases:	
Number Of Adults Resident In Property:	(Adults are persons over the age of 18 years.)		

Please provide documentary evidence from the educational establishment to support your application.

DECLARATION (to be completed by the applicant)

I declare that the details stated in this application are true and accurate to the best of my knowledge and should my circumstances alter I will notify Gedling Borough Council immediately.

Signature: _____ **Date:** _____

Print Name: _____

Mobile No: _____ **Landline:** _____

Email: _____