##### PERSON SPECIFICATION

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| Gedling Logo |  | **\*KEY** |
|  |  |  |  |  | **A = Application form** |
| **POST TITLE:** | **CLEANER** | **POST REF:** | **DTF10**  |  | **I = Interview** |
| **SERVICE AREA:** | **PROPERTY SERVICES** | **PAY BAND:** | **Band 2** |  | **T = Test** |
|  |  | **DATE:** | **October 2017** |  | **M = Medical** |
|  |  |  |  |  | **E/D = Essential or Desirable criteria** |
| **FACTOR** | **CRITERIA** | **E/D\*** | **ASSESS****BY A/I/T/M\*** |
| 1. **RELEVANT EXPERIENCE**

Consider type, absolute minimum period, depth, evidence from outside work eg voluntary experience | General cleaning experienceExperience of using industrial cleaning machines and chemicals | ED | A / IA / I |
| 1. **QUALIFICATIONS/TRAINING**

Academic, professional, job related/vocational training |  |  |  |
| 1. **JOB RELATED SKILLS**

Level and type of skill eg oral, written, number driving, lifting, language | Effective face-to-face communication Able to read and understand written instructions and proceduresDemonstrate a broad knowledge of Health and Safety IssuesDemonstrate a broad understanding of COSHHAble to demonstrate knowledge of basic hygiene issues | EEEEE | IA / IA / IA / IA / I |
| **4. PERSONAL ATTRIBUTES**The personal characteristics required to carry out the duties of the post and deal with the pressures  | Demonstrate ability to work well within a team and also as an individualAble to demonstrate reliability and be a good timekeeperAbility to maintain confidentiality  | EEE | A / IA/IA/I |
| 1. **EQUAL OPPORTUNITIES**

Minimum requirement and particular requirements for this post (eg specialist knowledge**)** | To understand in a way appropriate to the job, how the principles of equality and diversity need to be applied within the Council | E | I |
| **6. THE GEDLING EMPLOYEE** | To be committed to the principles of “The Gedling Employee” in a way appropriate to the job. | E | I |