

















Quarter 2 Action Report





Action Status	
	Cancelled
	Overdue; Neglected
	Unassigned; Check Progress
	Not Started; In Progress; Assigned
	Completed







Theme PEOPLE

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Target actions to support the most deprived communities within the Borough	Lance Juby	Community Development Portfolio		31-Mar-2019	<div><div>25%</div></div>	
Implement actions to support the Council's Armed Forces Community Covenant	Lance Juby	Community Development Portfolio		31-Mar-2019	<div><div>49%</div></div>	
Work with partners to deliver activities to support those experiencing mental health illness, loneliness, isolation and dementia	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>65%</div></div>	






Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Introduce and support a range of measures designed to tackle excessive weight and promote healthy lifestyles	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>50%</div></div>	
Develop and implement actions to address health inequalities across the borough	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>80%</div></div>	
Identify and implement practical initiatives to encourage cycling and walking	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>35%</div></div>	
Deliver a programme of community events	Lance Juby	Community Development Portfolio		31-Mar-2019	<div><div>56%</div></div>	
Promote and encourage employee and community volunteering and residents' involvement in local activities	Lance Juby	Community Development Portfolio		31-Mar-2019	<div><div>45%</div></div>	
Support further development of	Lance Juby	Community Development		31-Mar-2019	<div><div>56%</div></div>	


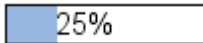

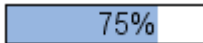

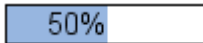
Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Gedling Youth Council and ensure young people have a range of opportunities to inform and influence the Council's decision making process		Portfolio				
Support further development of Gedling Seniors' Council and ensure older people have a range of opportunities to inform and influence the Council's decision making process	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>40%</div></div>	
Implement the Gedling Playing Pitch Strategy	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>43%</div></div>	
Progress asset transfer or disposal of the Council's community centres	Lance Juby	Community Development Portfolio		31-Mar-2019	<div><div>44%</div></div>	
Enable a varied range of positive activities for children and young	Lance Juby	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>50%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
people						
Promote and encourage registration for and turnout at elections scheduled during 2018-19	Alec Dubberley	Leader Portfolio		31-Mar-2019	<div><div></div></div> 0%	
Review and improve temporary housing	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div></div></div> 100%	
Continue to take a lead on, and support, the national refugee resettlement programme	Dawn Alvey	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div></div></div> 80%	GBC has achieved 86% of its target which is due for completion in the term of the current Government. An event was held at the Civic Centre on the 25.09.2018 to welcome our refugees. A annual review meeting was held with partners which sought to both learn from the experiences if working with our current families and also looking how we can improve the service which is provided to our refugees. The notes from the meeting will be circulated.
Complete the Community Governance Review of Bestwood St	Alec Dubberley	Community Development Portfolio		31-Mar-2018	<div><div></div></div> 100%	






Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Albans Parish						
Implement a range of activities to increase participation in sport and physical activity in Leisure Centres	Sarah Retzlaff	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div style="width: 62%;">62%</div></div>	
Continue to provide free swimming initiative	Sarah Retzlaff	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div style="width: 75%;">75%</div></div>	
Widen and increase attendance at the Bonington Theatre	Sarah Retzlaff	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div style="width: 28%;">28%</div></div>	
Increase the participation in organised outdoor activities in parks and open spaces	Melvyn Cryer	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div style="width: 56%;">56%</div></div>	
Develop and implement an enforcement programme to discourage environmental crime	Andy Callingham	Public Protection Portfolio		31-Mar-2019	<div><div style="width: 50%;">50%</div></div>	Revised procedures in place. Active targeted fly tipping cases taken to court. Also using fly tipping fixed penalty notices.
Take the lead in developing a more integrated approach to family support, working with	Andy Callingham	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div style="width: 25%;">25%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Nottinghamshire County Council and other partners						
Implement the taxi licensing improvement plan	Andy Callingham	Public Protection Portfolio	✓	31-Mar-2019	<div><div>100%</div></div>	
Take action to tackle the harmful effects of smoking	Andy Callingham	Health and Wellbeing Portfolio Housing	✓	31-Mar-2019	<div><div>100%</div></div>	
Identify and evaluate options for delivering CCTV in partnership with Nottinghamshire Police and other local authorities	Andy Callingham	Public Protection Portfolio	✓	31-Mar-2019	<div><div>100%</div></div>	Nottingham City Council final proposal analysed and reported upon. Decision made to continue providing CCTV in-house due to cost, quality and risk issues. Task completed, focus now on developing the in-house service further and addressing some deferred maintenance issues.
Deliver the Council's contribution to the activities and priorities of the South Nottinghamshire Community Safety	Andy Callingham	Public Protection Portfolio	▶	31-Mar-2019	<div><div>50%</div></div>	


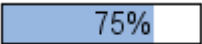

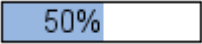
Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Partnership						
Continue to invest in new and existing CCTV in priority hotspots	Andy Callingham	Public Protection Portfolio		31-Mar-2019	<div><div>63%</div></div>	New CCTV camera installed in George V park.
Ensure arrangements are in place to support local residents with the transition to Universal Credit	Duncan Adamson	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>50%</div></div>	
Develop and implement a range of prevention measures that can be proactively used to reduce the number of people presenting themselves to the council as homeless	Duncan Adamson	Health and Wellbeing Portfolio Housing		31-Mar-2019	<div><div>40%</div></div>	
Bid for Heritage Lottery funding for a heritage centre and heritage trail at Gedling Country Park	David Wakelin	Community Development Portfolio		31-Mar-2019	<div><div>35%</div></div>	
More fully embed compassion in the culture and operating practices of the Council	Karen Bradford	Leader Portfolio		31-Mar-2019	<div><div>100%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Develop employment scheme with Probation and Prison Service to reduce re-offending	David Wakelin	Public Protection Portfolio		31-Mar-2019		
Take a lead in raising awareness of, and responding to, Modern Slavery	Karen Bradford	Public Protection Portfolio		31-Mar-2019		Policy presented to Cabinet 28th June 2018.
Make a proactive contribution to improving the life chances of children in care	Alison Bennett	Health and Wellbeing Portfolio Housing		31-Mar-2019		The requirement placed on local authorities by the Children's and Social Work Act 2017, is to have a comprehensive offer in place for care leavers by December 2018 . We started a collective approach with the County and the neighbouring 6 boroughs in May. An accommodation offer has been drafted and is currently out for comments. It will then be included in a report to our partners for inclusion in an overall comprehensive offer.






Theme PERFORMANCE

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Embed the Customer Services standards and charter	Rosie Caddy	Deputy Leader Resources and Reputation Portfolio		30-Jun-2018	<div><div>100%</div></div>	The Customer Promise (former Charter) has now been in place for around 18 months. A decision is currently being made on any new Customer Service Standards.
Review current employee engagement and improve/modify where necessary	Rosie Caddy	Leader Portfolio		31-Mar-2019	<div><div>50%</div></div>	
Develop and implement Gedling Elected Members Standard	Alec Dubberley	Community Development Portfolio		31-Mar-2019	<div><div>100%</div></div>	
Develop a range of activities to improve staff health and well-being	David Archer	Leader Portfolio		31-Mar-2019	<div><div>45%</div></div>	
Ensure the development and approval of an updated Asset Management Strategy	Katie Walters	Deputy Leader Resources and Reputation Portfolio		31-Mar-2019	<div><div>30%</div></div>	






Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Achieve planned efficiency/budget reduction targets	Mike Hill	Deputy Leader Resources and Reputation Portfolio		31-Mar-2019		CHECK THIS CHANGE TO 60% ONCE SUB-ACTIONS UPDATED
Embed new arrangements for the delivery of strategic procurement advice and contract management	Mike Hill	Deputy Leader Resources and Reputation Portfolio		30-Sep-2018		
Implement a programme of activity to deliver the Agile Working Strategy	Helen Barrington	Leader Portfolio		31-Mar-2019		
Implement a programme of activity to deliver the Demand Management Strategy	Helen Barrington	Deputy Leader Resources and Reputation Portfolio		31-Mar-2019		
Implement actions arising from the 2017 staff survey	Karen Bradford	Leader Portfolio		31-Mar-2019		
Develop and embed new employee standards that are aligned to the Dynamic Council agenda	Karen Bradford	Leader Portfolio		31-Mar-2019		






Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Implement a programme of activity to deliver the Commercialisation Strategy	Mike Hill	Deputy Leader Resources and Reputation Portfolio		31-Mar-2019		CHECK THIS CHANGE TO 75% ONCE SUB-ACTIONS UPDATED
Implement a programme of activity to deliver the Digital Strategy	Helen Barrington	Deputy Leader Resources and Reputation Portfolio		31-Mar-2019		







Theme PLACE






Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Develop and implement a local programme of job fairs	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>91%</div></div>	
Deliver the European funded ERASMUS + apprenticeship project	Dawn Alvey	Leader Portfolio		31-Mar-2019	<div><div>100%</div></div>	
Provide business support for small and medium businesses	Dawn Alvey	Leader Portfolio		31-Mar-2019	<div><div>70%</div></div>	
Encourage and incentivise local businesses to offer work experience and apprenticeships	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>82%</div></div>	
Continue to implement employment agreements and pre-employment arrangements to maximise job opportunities for our residents linked to new developments	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>70%</div></div>	After discussions with DWP it was agreed that a number of smaller targeted events will be more effective than delivering one large event. These activities will be targeted at customers claiming Employment Support Allowance.


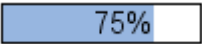

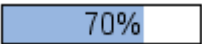
Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
						<p>The first of these events took place on 22 May. It consisted of four taster sessions focused on digital skills, wellbeing and getting the most of your money. 25 individuals were referred by DWP, 9 attended on the day.</p> <p>Other activities that are being arranged are 50+ event targeted at employers and claimants, an event for DWP claimants who having carer responsibilities and a disability awareness event. These will all be delivered in early autumn.</p> <p>Additional activities are taking place to prepare for universal credit full service on 14 November 2018. A working group are preparing a partner charter outlining the collaborative approach to be taken to implement uniformed messages about the changes. A claimant checklist on what they need to prepare along with drop-in sessions to support with digital skills.</p>

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Identify and implement practical initiatives to support long term unemployed people back into work	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>42%</div></div>	
Progress Integrated Transport Plan for Gedling with a particular focus on improving access to employment	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>60%</div></div>	
Deliver allocated housing sites	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>70%</div></div>	
Finalise business case and source funding for delivery of Gedling Mineral Line Cycleway and Walkway	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>62%</div></div>	
Maximise delivery of the allocated employment sites	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>51%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Investigate the feasibility and funding opportunities for housing led regeneration at priority estates	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>100%</div></div>	
Develop and deliver improvements to Arnold Market and the surrounding area	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>100%</div></div>	
Explore options and develop delivery plans for regeneration of Carlton Square area	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>25%</div></div>	
Secure the provision of more affordable housing including homes for rent in the social housing sector	Dawn Alvey	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>16%</div></div>	
Gedling Borough Council to continue to offer a minimum of 16 pre-employment work experience placements a year.	David Archer	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>30%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
Implement a rolling programme of apprenticeships within Gedling Borough Council	David Archer	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>50%</div></div>	
Co-ordinate range of work experience placements for school children, as part of the National Curriculum	David Archer	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>75%</div></div>	
Proactively promote the sale of council owned land for the purpose of creating new homes	Katie Walters	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>80%</div></div>	
Implement the Parks and Green Spaces Strategy	Melvyn Cryer	Environment Portfolio		31-Mar-2019	<div><div>46%</div></div>	
Deliver high profile, high impact, Spring Clean campaign	Melvyn Cryer	Environment Portfolio		31-Mar-2019	<div><div>50%</div></div>	
Secure adoption of Local Planning Document	Alison Gibson; Joanna Gray	Growth and Regeneration Portfolio		30-Apr-2017	<div><div>100%</div></div>	The hearing sessions ended on 23rd March 2017. The Inspector has requested additional information on housing supply which was provided by 31st March. Comments are invited on this

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
						additional information by 19th April and the Inspector will then reach a view as to how to progress and whether a further hearing session is required.
Reduce the number of empty homes in the Borough	Andy Callingham	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>16%</div></div>	15 homes returned to use this quarter which is significantly higher than the target of 5.
Develop a sustainable business plan for Gedling Country Park	David Wakelin	Environment Portfolio		31-Mar-2019	<div><div>25%</div></div>	
Maximise growth potential of Colwick Industrial Park	Karen Bradford	Growth and Regeneration Portfolio		31-Mar-2019	<div><div>12%</div></div>	
Take steps to phase out the use of single use plastics on council premises and implement a range of initiatives to encourage others to do the same	Mike Hill	Environment Portfolio		31-Mar-2019	<div><div>50%</div></div>	Following a Member's meeting, an action plan has been developed and we are working towards addressing the issues raised.
Encourage households and businesses to reduce, re-use and recycle	Mark Hurst	Environment Portfolio		31-Mar-2019	<div><div>65%</div></div>	

Title	Managed By	Portfolio Owners	Status	Target Completion Date	Progress Bar	Notes
more of their waste						
Provide a bulky waste amnesty	Mark Hurst	Environment Portfolio		31-Mar-2019		The bulky waste amnesty will take place between the 14th January 2019 and the 22nd February 2019. Residents will be able to book the service from the 3rd January 2019.
Provide an additional waste collection over the Christmas period	Mark Hurst	Environment Portfolio		06-Jan-2019		Draft collection calendars agreed. Final calendar artwork and dates to be confirmed but hopefully by the second week of November 18.